



Sheltering Arms

Documents Required for Application:

These are the only documents that are required to submit an application

- Proof of Age** - Birth Certificate/Confirmation of Birth (passport, green/pink card also acceptable)
- Social Security Card or Waiver** (PreK Only)
- Proof of Income** – 2022 1040 tax return, 2022 W-2, 1099, Verification of employment letter – on letterhead or notarized, TANF/SSI/SNAP Award Letter, child support statement, unemployment statement, social security/VA benefit letter, etc.
Income required for **both parents if living in same household
- Proof of Residency** - **Can only accept:** lease, mortgage statement, property tax notice, current vehicle registration, utility bill – power/water/gas). No cell phone or cable
If not in your name, provide **notarized letter from person you live with AND any of the documents mentioned above in his/her name
- Proof of Guardianship** (if applicable)

Additional Documents Needed After Acceptance Into Program:

These documents are not required to apply but are required if the child is selected for enrollment

- Immunization Record** (Form 3231 or Religious Exemption)
- Proof of Insurance** (if child has health insurance)
- Health Check/Well-Child Check Up/Physical** (include results of Hematocrit/Hemoglobin screen at age 3 and Blood Lead Test done around 12-24 months, if applicable)
- Dental Exam** (3 & 4 year olds only)
**Dental portion of EEDN acceptable if completed/signed by a dentist (DDS or DMD)
- Eye, Ear, Dental, Nutrition Screening** (Form 3300 – PreK Only)
- Allergy/Medical/Dietary Documentation** (if applicable) – If your child has an allergy, dietary restriction (including milk), or medical issue (asthma, seizures, etc.), please bring instructions from child’s doctor regarding necessary accommodations.