



Sheltering Arms

Documents Required for Application:

- **Proof of Age** - Birth Certificate/Confirmation of Birth (passport, green/pink card also acceptable)
- **Social Security Card** (PreK Only)
- **Proof of Income** – 2021 1040 tax return, 2021 W-2, Letter from Employer – on letterhead or notarized, TANF/SSI Award Letter, child support, unemployment, social security, etc. NO CHECK STUBS
Income required for **both parents if living in same household
- **Proof of Residency** - lease, mortgage statement, property tax notice, current vehicle registration, utility bill – power/water/gas)
If not in your name, provide **notarized letter from person you live with AND a **lease/utility bill** in his/her name
- **Proof of Guardianship** (if applicable)
- **IFSP/IEP** (if applicable – for children with special needs)

Documents Required for Enrollment:

These documents are not required to apply but are required if the child is selected for enrollment.

- **Immunization Record** (Form 3231 or Religious Exemption)
- **Proof of Insurance** (if child has health insurance)
- **Health Check/Well-Child Check Up/Physical** (include results of Hematocrit/Hemoglobin screen at age 3 and Blood Lead Test done around 12-24 months, if applicable)
- **Dental Exam** (3 & 4 year olds only)
**Dental portion of EEDN acceptable if completed/signed by a dentist (DDS or DMD)
- **Eye, Ear, Dental, Nutrition Screening** (Form 3300 – PreK Only)
- **Allergy/Medical/Dietary Documentation** (if applicable) – If your child has an allergy, dietary restriction (including milk), or medical issue (asthma, seizures, etc.), please bring instructions from child’s doctor regarding necessary accommodations.